Governor's Commission for a Drug Free Indiana

A Division of the



Comprehensive Community Plan

County: Dearborn

LCC: Dearborn County Citizens Against Substance Abuse

Date: November 14, 2006



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County Commissioners:

Vera Benning, President

Dearborn County Commissioners

Address: Admin Bldg, 215B West High St.

City: Lawrenceburg, IN

Zip Code: 47025

Plan Summary

Mission Statement: The mission of the Dearborn County Citizens Against Substance Abuse (CASA) is to provide an organization through which the community can support, plan and implement efforts to address the problems of substance abuse and dependency in Dearborn County.

History:

Dearborn County is located in the southeast corner of Indiana. The County seat is Lawrenceburg and the County is part of the metropolitan area of Cincinnati, Ohio.

As of the census of 2000, there are 46,109 people, 16,832 households, and 12,775 families residing in the county. The racial makeup of the county is 98.06% White, 0.62% Black or African American, 0.16% Native American, 0.26% Asian, 0.03% Pacific Islander, 0.18% from other races, and 0.68% from two or more races. 0.58% of the population are Hispanic or Latino of any race.

CASA was formed in 1989 with the assistance of the Governor's Commission For a Drug Free Indiana. During CASA's 17-year history it has completed community needs assessments annually through its comprehensive community planning process. The Comprehensive Community Plan identifies community problems related to substance abuse, provides supporting documentation, makes recommendations for specific actions, including programming and policy, and identifies expected results. The plan is formulated through an openn collaborative process among community agencies, organizations and citizens.

CASA also assists the Dearborn County Council and the Dearborn County Commissoners by making recommendations regarding the use of the Dearborn County Drug-Free Communities Fund. The proceeds of this fund are directed toward programming in the areas of prevention, treatment and law enforcement/justice, according to the needs identified in the Comprehensive Community Plan.

In addition to the development of the annual plan, the Coalition has facilitated the delivery of the Indiana Prevention Resource Center's annual Survey of Student Substance Use within local schools. These surveys have been done periodically over the past 12 years. This data helps the community target specific issues that need attention in the community. Our students will continue to be surveyed by the Indiana Prevention Resource Center to determine what substance abuse issues are most prevalent among our students in grades 6 through 12.

The Coalition has been active in developing the capacity and readiness of the community to respond to problems related to substance abuse by developing effective policies, programs and practices. The Coalition encourages diverse community involvment and partnership as a primary prevention strategy.



Summary of the Comprehensive Community Plan:

This Comprehensive Community Plan Progress Report (first year) builds upon the 17 year history of CASA by updating activities and accomplishments competed in 2005 and presenting a plan of action for 2006 and beyond. The process of community empowerment and capacity building is ongoing and evolving as we develop new responses to community needs. We are also working to collect more local data to support our problem statements and allow us to track our progress.

The four problem statements identified in our comprehensive plan progress report are as follows:

- 1. There is a high rate of crime committed while under the influence of drugs and/or alcohol. The growing problem of meth is a concern.
- 2. There is a lack of community awareness and activism about the various issues surrounding the abuse of alcohol, tobacco and other drugs.
- 3. Treatment services are not well-utilized.
- 4. Alcohol, tobacco and other drug use creates a multitude of problems for families and the community.



Membership List

County LCC Name: Dearborn County Citizens Against Substance Abuse

Name	Organization	Race	Gender	Category
Antonia	Community	C	F	Faith
Wyatt	Mental Health			
Sally Bender	South Dearborn Schools	С	F	Prevention/Education
Ryan Brandt	Dillsboro P.D.	C	M	Law Enforcement
Cathy Piche	YES youth	C	F	Prevention
cutily 1 lelle	program		_	
Sally	Judge - Superior	С	F	Justice/Government
Blankenship	Court II			
Nancy	Community	С	F	Treatment
Janszen	Mental Health			
Donna	LCC coordinator	C	F	Prevention
Thacker			<u> </u>	
Ginny Heffelmire	Health Nurse	C	F	Medicine
Amy Phillips	YES youth	С	F	Treatment/Prevention
J 1	program			
Mike	Purdue	С	M	Prevention
Hornback	Extension			
Joshua	Aurora PD	C	M	Law Enforcement
Daugherty				
Doug Taylor	Lawrenceburg	C	M	Law Enforcement
3.6 T	Police		-	D
Mary Francis	ASAP Center	C	F	Prevention
Laura Rolf	Big Brothers/ Big Sisters		r	Prevention
Debbie	South Dearborn	С	F	Education
McKinney	School			
	Corporation			
Debbie Bachus	Drug Court	C	F	Justice
Connie	Community	С	F	Treatment
Boehner	Mental Health			
Catherine	Community	C	F	Prevention
Dwyer	Mental Health			
Brenda	Systems of Care	C	F	Tretament
Konradi				
Beth Kemper	Community	C	F	Treatment
A	Mental Health		12	I am En Canada
Autumn	Dearborn Co.	C	F	Law Enformement
Lacey	Sheriff's Dept.			



Andrea	South Dearborn	С	F	Education
Marine	School		1	Education
Waine	Corporation			
Angie	Lawrenceburg	С	F	Education
Schmarr	School		1	Education
Schinari	Corporation			
Nancy	Dearborn	С	F	Justice
Weldon	Prosecutor's		•	Justice
Weldon	Office			
Vernon	Lawrenceburg	С	M	Law Enforcement
McBride	Police		1.72	2411 231101 001110110
Karen Ernst	Prosecutor's	С	F	Justice
	Office			
Thomas	Community	С	M	Treatment
Ritter	Mental Health			
	Center			
Fairy	Family	C	F	Prevention/Treatment
Geihling	Connections			
Jennifer	Sunman	C	F	Education
Wilhelm	Dearborn			
	School			
	Corporation			
David Lusby	Sheriff	C	M	Law Enforcement
Dennis Lewis	Aurora P.D.	C	M	Law Enforcement
Tish Linzy	Probation	C	F	Justice
Carin Seaver	Superior Court	C	F	Justice
	II			
Aaron	Dearborn	C	M	Government/Justice
Negangard	County			
_	Prosecutor			
Sarah	Safe Passage	C	F	Prevention
Bruegge				



Problem Identification

Problem Statement #1: There is a high rate of crime committed while under the influence of drugs and alcohol. The growing problem of methamphetamine production and use is of particular concern.

Supportive Data:

- Dearborn County Superior Court: number of people placed on probation, 2004:
 989 Misdemeanors & 440 felonies. Of these cases, 911 were directly drug or alcohol related
- The Indiana State Police reported taking down 2 meth labs in 2003

Year 1 Update:

- Dearborn County Superior Court: number of people placed on probation, 2005: 920 Misdemeanors & 422 felonies. Of these cases, 903 were directly drug or alcohol related
- The Indiana State Police reported taking down 4 meth labs in 2004

Year 2 Update:

- State legislature formed a second Superior Court to handle caseload and Superior Court II began in Jan 2006.
- Dearborn County Superior Court I & II and Circuit Court had 3002 cases filed from Jan. 1 to Oct.6 2006. 835 felonies; 1866 misdemeanors; 300 infractions and 1 undefined. Of these 1493 were Alcohol and Other Drug arrests: 708 operating a vehicle while intoxicated; 214 public intoxication; 89 possession of alcohol by a minor; 6 furnishing alcohol to a minor;17 contributing to delinquency of minor; 157 possession of marijuana; 122 possession paraphernalia; 115 possession of various drugs; 55 dealing various drugs; 10 possession of various meth-related precursors.
- The Probation Department currently oversees 784 adults and 226 youth.
- Dearborn County Adult Drug Court has 18 people currently participating
- Dearborn County has largest for profit methadone clinic in the US; 200
 Dearborn residents receive treatment as well as 1800 out of state patients.
- The Indiana State Police reported taking down 5 meth labs throughout Dearborn County from January 2006 - November 2006.

Final	Update:

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- Support efforts to educate and treat inmates in jail and juvenile detention center.
- Support and advocate the monitoring of sales of alcohol
- and tobacco to minors.



- Encourage police to do saturation patrols throughout the county and perform substance abuse testing.
- Support efforts to bring treatment support groups like AA, alanon, and alateen to the jail, detention center and community.
- Support law enforcement, probation, and justice programs through the provision of training, equipment and other material needs.
- Support community participation in Meth Watch initiative.

- CMHC has a staff person assigned to the jail to provide mental health service.
- LifeWorks provide services in the juvenile detention center.
- TRIP tobacco retailer checks were done in the County.
- Operation Pullover was conducted in the county to detect drunk drivers.
- NA aftercare support group is active at the jail and in the community.
- The drug court provides incentives for offender recovery and rehabilitation.
- LEAD drug testing kit made available to parents.
- A community meth summit was held to provide community education on meth issues.

Year 2 Update:

- CMHC continues to have a staff person assigned to the jail to provide mental health services.
- LifeWorks continues to provide services in the juvenile detention center.
- Trip tobacco checks were done in the County.
- Operation Pullover was conducted again in the county to detect drunk drivers.
- NA aftercare support group is active at the jail and in the community.
- The drug court still provides incentives for offender recovery and rehabilitation.
- Two schools offer LEAD drug testing kits to parents.

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Final Update:

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Goals: Each year, the number of crimes committed that are directly related to substance abuse will decline.



Year 1 Annual Benchmarks:

• Dearborn County Superior Court: number of people placed on probation, 2005:920 Misdemeanors & 422 felonies. Of these cases, 903 were directly drug or alcohol related

Year 2 Annual Benchmarks:

 1493 of the 3002 cases filed from January to October 6, 2006 were alcohol and drug related according to Superior Court I & II records. This shows that 51% of all cases filed in the two courts were directly related to alcohol and other drugs.

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Problem Statement #2: There is a lack of community awareness and activism about issues surrounding the abuse of alcohol, tobacco and other drugs.

Supportive Data:

- An average of 11 community partners attended LCC meetings during 2005, indicating that the local coordinating council is not operating at full capacity.
- An estimated 396 volunteer hours were devoted to the mission of the local coordinating council in 2005 (33 hours per month)

Year 1 Update:

- To date, in 2006, monthly attendance has increased to an average of 15 people per meeting.
- An estimated 135 volunteer hours were devoted to the mission of the local coordinating council to date in 2006 (45 hours per month)

Year 2 Update:

- To date, November 2006, monthly attendance has increased to an average of 20 people per meeting.
- An estimated 150 volunteer hours were devoted to the mission of the local coordinating council to date (46 hours per month)
- DFC grant committee devoted an estimated 60 hours the writing of the Drug Free Community Grant.
- July the Executive Committee began meeting on a monthly basis adding another 20 volunteer hours so far this year.

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- Develop a recruitment plan to bring more stakeholders into the Coalition.
- Provide new member packets to new members.
- Investigate capacity building opportunities and make opportunities available to members.
- Continue efforts to invite community to monthly LCC meetings.
- Follow up on grantee attendance policy requirements.
- Expand CASA's mailing list.
- Continue employment of part time coordinator with goal of full time coordinator in the future
- Apply for a federal Drug-Free Communities Support Program grant
- Continue monthly news article in Lawrenceburg newspaper.



- The LCC provides information to the community through a monthly newspaper article highlighting issues related to substance abuse.
- The LCC invites the community to monthly meetings via newspaper announcements and email invitation.
- A new coordinator has been hired. This is working very well at present.
- Drug Free federal grant application submitted in April, 2006, including plan for capacity building.
- Asset development training opportunity was made available to members.
- Information on the LCC is provided via participation at local fairs and festivals.
- Tobacco cessation/prevention programs are coordinated with the LCC.
- LCC chairperson did radio interview to inform community about LCC
- SADD chapter recorded PSA's for use by local radio.
- Local Meth Summit was held in Aurora.

Year 2 Update:

- The LCC continue to provide information to the community through a monthly newspaper article highlighting issues related to substance abuse.
- The LCC invites the community to participate in meetings via newspaper announcements and email invitation.
- Drug Free grant submitted in April was awarded.
- LCC adopted 40 Developmental Assets and two more trainings were made available.
- 2 LCC members attended CADCA mid year training.
- LCC held their first "Parents Who Host Lose the Most" campaign during May, June and July.
- Article for Chamber of Commerce Newsletter "High Cost of Smoking in the Workplace".
- LCC held four one-hour radio panel discussions on Underage drinking, Meth,
 Domestic Violence and Secondhand Smoke
- LCC and Chamber of Commerce partnered to present a Meth program directed at businesses with 41 attending.
- Participated in Sunman-Dearborn Middle School Reality Check, PTO Fairs, Health Fairs and other such venues.
- Partnered with local hospital to promote Cessation program through a mailing of 300 press releases at the hospital's cost.

Final Update:

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Goals: Increase the participation of key stakeholders in the Local Coordinating Council to increase citizen activism and promote the mission of the LCC.



Year 1 Annual Benchmarks:

- To date, in 2006, monthly attendance has increased to an average of 15 people per meeting.
- An estimated 135 volunteer hours were devoted to the mission of the local coordinating council to date in 2006 (45 hours per month)

Year 2 Annual Benchmarks:

- To date, in 2006, monthly attendance has increased to an average of 20 people per meeting.
- An estimated 150 volunteer hours were devoted to the mission of the local coordinating council to date (46 hours per month)
- DFC grant committee devoted an estimated 60 hours this grant.
- July the Executive Committee began meeting on a monthly basis adding another 20 volunteer hours so far this year.

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Problem Statement #3: Alcohol, tobacco and other drug use creates a multitude of problems for youth and families and the community.

Supportive Data:

- The Indiana Prevention Resource Center reports that students in the Lawrenceburg Community School Corporation (2005 survey) have higher lifetime, annual and monthly prevalence rates for several substances. Annual prevalence rates were higher than state rates for cigarettes (12th grade), alcohol (8th and 12th grades), and marijuana, cocaine, amphetamines and narcotics (12th grade).
- The 2004 IPRC Data results from Lawrenceburg Community School system are: 30 day use, alcohol, grade 6-11.9, 30 day use, tobacco; grade 6-10.9, 30 day use, marijuana, grade 6-5.9; 30 day use, alcohol, grade 12-65.3; 30 day use, tobacco, grade 12-50.0; 30 day use, marijuana, grade 12-43.1

Year 1 Update:

• 2005 data from the IPRC survey taken by Lawrenceburg Community School System: 30 day use, alcohol, grade 6-11.0; 30 day use, tobacco, grade 6-5.5; 30 day use, marijuana, grade 6-2.2; 30 day use, alcohol, grade 12-49.4; 30 day use, tobacco, grade 12-26.5; 30 day use, marijuana, grade 12-21.7

Year 2 Update:

• 2006 data from the IPRC survey taken by Lawrenceburg Community School System: 30 day use, alcohol, grade 6 - 5.4; 30 day use, tobacco, grade 6 - 2.2; 30 day use, marijuana, grade 6 - 1.1; 30 day use, alcohol, grade 12 - 56.0; 30 day use, tobacco grade 12 - 29.8, 30 day use, marijuana, grade 12 - 20.2

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- Encourage schools to participate in the Indiana Prevention Resource center student survey of substance use.
- Continue monthly Straight Talk article in local newspaper.
- Organize a community forum to bring together community members to discuss substance abuse issues.
- Create and distribute a quarterly newsletter.
- Partipate in national awareness campaigns such as Red Ribbon, Treatment Works, Great American Smoke Out., etc.
- Educate public about consequences of drug offenses.
- Support evidence-based programs that provide prevention and intervention to students during school.



- Support positive youth activities and mentoring programs that offer positive lifestyle choices.
- Support prevention, treatment and justice programs related to methamphetamine use and production.

- LCC promoted local events for Great American Smoke Out, Red Ribbon Week, etc.
- LCC sponsored legislative lunch with state legislator.
- Two teen/parent night events were held.
- Lawrenceburg schools completed IPRC survey.
- Letter sent to parents of Lawrenceburg Schools on drug test kit availability.
- Meth Watch program and materials in use in the County.
- Parent "survival kits" provided to parents of school aged youth with information on community resources.
- Lawrenceburg LEAD program implemented.
- CMHC provides school-based prevention services.
- Summer camp programs are provided for children as an alternative to too much free time while parents are at work.
- Big Brothers/Big Sisters continues to provide mentoring services to youth.

Year 2 Update:

- LCC were involved in local events for Great American Smoke Out, Red Ribbon Week, etc.
- All area schools participated in Red Ribbon Week.
- Local students recorded messages for Kick Butts Day.
- Lawrenceburg schools completed IPRC survey.
- LCC held radio panel discussion on Underage Drinking.
- LCC conducted their first "Parents Who Host Lose the Most" campaign.
- LCC sponsored athletes from all 3 high schools in the anti-tobacco role model poster program
- Same athletes recorded messages to be played all day during the Great American Smoke Out
- Local prosecutor's office conducts underage drinking awareness including drugs and demonstrations with goggles in all high schools prior to prom.
- Prosecutor held an underage drinking presentation in a local grade school in April.
- Lawrenceburg and Sunman-Dearborn School District became smoke free campus.
- Big Brothers/Big Sisters continues to provide mentoring services to youth.
- LCC sponsored anti-tobacco motivation speaker Rick Stoddard to present at a local high school and the juvenile detention center.

Final Update:

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Goals: Decrease the monthly prevalence rates for Lawrenceburg students using cigarettes, alcohol and marijuana.

Year 1 Annual Benchmarks:

• Lawrenceburg Community School IPRC Survey outcomes: 30 day use, alcohol, grade 6-11.0; 30 day use, tobacco, grade 6-5.5; 30 day use, marijuana, grade 6-2.2; 30 day use, alcohol, grade 12-49.4; 30 day use, tobacco, grade 12-26.5; 30 day use, marijuana, grade 12-21.7

Year 2 Annual Benchmarks:

• 2006 data from the Lawrenceburg Community School IPRC Survey outcomes: 30 day use, alcohol, grade 6 - 5.4; 30 day use, tobacco, grade 6 - 2.2; 30 day use, marijuana, grade 6-1.1; 30 day use, alcohol, grade 12 - 56.0; 30 day use, tobacco grade 12-29.8; 30 day use, marijuana, grade 12-20.2

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Problem Statement #4: Treatment services are not well-utilized, except when court ordered.

Supportive Data:

• SAMHSA estimates that 8% of U.S. citizens are struggling with alcohol and drug use problems. Despite a county-wide population of nearly 50,000 people, the State supported Community Mental Health Center served only 631 adults who had primary or secondary diagnoses of substances abuse and 25 teens in 2005.

Year 1 Update:

• The State supported Community Mental Health Center served only 631 adults who had primary or secondary diagnoses of substances abuse and 25 teens in 2005.

Year 2 Update:

- The State supported Community Mental Health Center from January to October 2006 served 1264 adults who had primary or secondary diagnoses of substance abuse and 30 teens.
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Final Update:

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- Create comprehensive list of treament providers
- Support scholarships for treament services for low income clients.
- Educate community on benefits of treatment and where to go for help.
- Educate schools and parents about benefits of early intervention.
- Support efforts to bring more treament services into schools.
- Support programs with a treatment component, such as Drug Court, AA, NA, etc.
- Encourage and support schools in referring students to treatment services for failed drug tests, behavioral problems, etc.
- Support the implementation of coordinated treatment plans.



- CMHC is working to implement Systems of Care programs for clients and their families.
- The community mental health center (CMHC) is an active member of the LCC and provides regular updates on available services and expanding programs.
- CMHC is active in providing prevention programming in schools, which creates linkages to encourage the use of intervention and treatment services.
- Cessation classes are provided to those who wish to stop smoking.
- Tobacco coalition continues activities with part time staff support.

Year 2 Update:

- CMHC implemented Systems of Care and 10 clients/families are being served at this time.
- The Community Mental Health Center (CMHC) is still active in the LCC and provides regular updates on available services and expanding programs.
- CMHC is active in Dearborn Schools with prevention programming creating avenues to encourage the use of intervention and treatment services. Think Smart Stay Safe and Get Real About Tobacco are two of the programs.
- Cessation Classes have had 23 people attend.
- Tobacco coalition continues to be active with part time staff support.
- The CDC Youth Tobacco Survey will be administered in a local middle school on November 22.

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Goals: Increase the number of Dearborn County adults and youth receiving treatment services.

Year 1 Annual Benchmarks:

• The State supported Community Mental Health Center served only 631 adults who had primary or secondary diagnoses of substances abuse and 25 teens in 2005. Data for the current year is not yet available.

Year 2 Annual Benchmarks:

The State supported Community Mental Health Center served 1264 adults who
had primary or secondary diagnoses of substances abuse and 25 teens to date,
October 2006. The number of adults served to date is double of the total
served in 2005, and 100% of the youth number have been served with two
additional months to report on.

Final Report:

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Please attach the County's Fiscal Report for review!

Next Annual Update Due: November 2007

Next Comprehensive Community Plan Due: November 2007

Date of Community Consultant Review:

Disclaimer:

You agree that the information provided within this Plan is subject to the following Terms and Conditions. These Terms and Conditions may be modified at any time and from time to time; the date of the most recent changes or revisions will be established by the Commission and sent electronically to all Local Coordinating Councils.

Terms and Conditions:

The information and data provided is presented as factual and accurate. I hereby acknowledge that I can be asked to submit proper documentation regarding the data submitted within the Plan. Failure to do so could result in a "denied approval" by the Commission under IC 5-2-6-16.

The Local Drug Free Communities Fund must be spent according to the goals identified within the plan. I hereby acknowledge that I can be asked to submit proper documentation regarding funds that are collected, allocated, and disbursed within the county. Failure to do so could result in a "denied approval" by the Commission under IC 5-2-6-16.

Initials: DT



Dearborn County LOCAL DRUG FREE COMMUNITIES FUND INFORMATION

- (1) Amount deposited into the drug-free communities fund during the most recent, complete calendar year, per the County Auditor:
 - The Dearborn County Auditor's office deposited \$95,412.98 into the LCC's Drug-Free Community Fund from fees collected last fiscal year, January December 2005.
 - \$0.00 rolled over from unused funds from the previous years.
 - \$95,412.98total amount available for programs and administrative costs for the upcoming fiscal year.
 - \$23,253.17allocated for administrative costs leaving \$72,159.81 available for the upcoming year for programming

(2) Fund allocation by category, including a brief description of the purpose of the grant funding:

A DDI LO A NIE/DD OLECTE ()	ANGUINE	ANGUINE
APPLICANT/PROJECT &	AMOUNT	AMOUNT
PROGRAM description	REQUESTED	AWARDED
Prevention/Education		
Central Elementary School - Fund the per student	\$1,440.00	\$1,440.00
portion of the Think Smart Stay Safe Program		
Central Elementary School - Youth Power	\$500.00	\$500.00
DIRECTIONS! of CMHC - Get Real About Tobacco	\$7,884.00	\$7,884.00
Big Brother Big Sister - Provide funding for asset	\$6,000.00	\$6,000.00
development in paired duos; assist in funding activites		
and events for those involved in the program		
Sharon Sturgeon Camps -	\$6,000.00	\$4,000.00
Purdue Extension - Project LEAD programming	\$1,400.00	\$1,400.00
East Central High School - After Prom Project	\$1,500.00	\$500.00
DIRECTIONS! of CMHC - Get Real About Tobacco	\$2,900.00	\$2,900.00
TOTAL(S)	\$27,624.00	\$24,624.00
Treatment/Intervention		
Superior Court I - Dearborn County Drug Court	\$10,000.00	\$10,000.00
Prosecutor - Project Domestic Violence	\$2,500.00	\$2,500.00
Prosecutor - Project Safe Direction	\$2,500.00	\$2,500.00
Prosecutor - Project Safe Driving	\$2,500.00	\$0.00
CMHC - Financial Assistance for the indigent and	\$6,000.00	\$6,000.00
uninsured.		
Superior Court II - Special Court Program	\$5,000.00	\$5,000.00
	-	-

TOTAL(S)	\$28,500.00	\$26,000.00
Criminal Justice Services		•
Dillsboro PB - 3 Voice Recorders, 3 Alco-Sensors, & 3	\$3,715.00	\$3,715.00
Digital Cameras		
Aurora PD - Assist in establishment of K-9 Unit	\$2,995.00	\$2,995.00
Lawrenceburg PD - K-9 unit presentations	\$3,000.00	\$3,000.00
Versailles State Police - Assist in establishment of K-9	\$6,000.00	\$6,000.00
Unit		
Hidden Valley PD - Night Vision Goggles & Radar	\$5,400.00	\$5,400.00
Unit		
West Harrison PD - Moving Radar Unit	\$649.00	\$649.00
TOTAL(S)	\$21,759.00	\$21,759.00

(3) Total amount of dollars allocated with percentages:

CATEGORY	Percentage	DOLLARS APPROVED
Prevention/Education	26%	\$24,624.00
Treatment/Interdiction	27%	\$26,000.00
Criminal Justice Services	23%	\$21,759.00
Administrative	24%	\$23,253.17
TOTAL(S)		\$95,636.17

(4) Describe the grant process and requirements for the grantees:

Requests for Proposals are sought during October with a due date in early November. The grant committee then reviews the requests and sets up short meetings with all agencies requesting funds to ask questions for clarification. The grant committee then meets and makes recommendations to the full LCC in December where the LCC votes to accept or slightly change the grant recommendations to go to the Commissioners. Grantees are then required to report on their program mid-way through the grant cycle verbally and again at the end of the grant cycle in a written report.

(5) Provide administrative expenses:

EXPENSE	COST
Coordinator's Salary	\$9,220.00
Public Relations/Advertising	\$8,340.40

Office Supplies	\$750.52
Memberships	\$300.00
Liability Insurance	\$309.20
Conferences/Trainings	\$3,006.25
Travel	\$234.13
Food	\$1,092.67
TOTAL	\$23,253.17

(6) Provide amount of any unused dollars from previous years:

(7) Additional Comments:

There was more money spoent during 2006 than brought in. They brought in \$95,412.98 in 2005 and spent out slightly more than that in 2006. Due to many changes over the past 18 months to the group, these were the best figures we had to date. As CASA moves forward the financials will improve as measures are currently being taken to ensure proper accounting and reporting occur.